

**MINUTES OF MEETING
BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

The Boards of Supervisors of the Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts held a Joint Regular Meeting on **Tuesday, October 22, 2013 at 1:00 p.m.**, at **The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road, Bonita Springs, Florida 34135.**

Present for Brooks CDD were:

James Merritt	Chair
Jim Ward	Vice Chair
Rollin Crawford	Assistant Secretary
Phil Douglas	Assistant Secretary
Bob Bonner	Assistant Secretary

Present for Brooks II CDD were:

Joseph Bartoletti	Chair
Jack Meeker	Assistant Secretary
Ray Pierce	Assistant Secretary
Gary Davidson	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Dave Robson	Johnson Engineering
Dan Cox	District Counsel
Rick Acosta	Johnson Engineering
Anura Karuna-Muni	Lee County
Steve Farah	Lee County
Joe Archazki	The Commons Club
Mrs. Capps	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:00 p.m., and noted, for the record, that all Supervisors were present, in person, for Brooks of Bonita Springs. Supervisors Bartoletti, Davidson and Pierce were present, in person, for Brooks of Bonita Springs II. Supervisor Meeker was not present at roll call. Supervisor Strecansky was not present.

SECOND ORDER OF BUSINESS

Public Comments (*agenda items only*)

Mr. Bartoletti stated that, based upon recent experience, if the Supervisors are not close to the speaker phones, they cannot be heard clearly, unless they speak very loudly. He also noted that, when someone gives a presentation, they must be close to the speaker phone.

Mr. Bartoletti asked for public comments on agenda items.

There being no public comments, the next item followed.

JOINT MEETING ITEMS

THIRD ORDER OF BUSINESS

Update: Emergency Outfall Project – Lee County

Mr. Rick Acosta, with Johnson Engineering, introduced Mr. Anura Karuna-Muni and Mr. Steve Farah, Project Engineers with Lee County. He recalled that, several months ago, the revisions to the Three Oaks Parkway right-of-way and to the project, in general, were presented. Today, an update to the design will be presented.

Mr. Acosta advised that, after the August meeting, Lee County asked Johnson Engineering to incorporate the ability to lower the water levels in preparation for storms, similar to the current structure. The engineers concluded that keeping the gates of the control structure will help achieve that goal, as opposed to removing them and installing one downstream, in a structure that has not yet been built. Mr. Acosta explained that the cross section of the channel will be increased, which is where the majority of the head losses are occurring. Johnson Engineering is also planning to lower the weir, downstream, at the V-notch. The concept that was presented in August was to remove the notch and lower the crest elevation of the weir from 14' to 13.6'. In the new scenario, the weir can be lowered to 11, since the water quality functions, currently provided in the existing swale, will be compensated for elsewhere. The groundwater levels must remain in check, which is why the weir will remain at a crest elevation of 11', rather than 13.6'.

Mr. Merritt inquired about the operating procedure for the gates and why they are necessary. Mr. Acosta explained that the gates were requested by South Florida Water Management District (SFWMD) during the permitting process of the gate that they own. The Lee County Stormwater Master Plan indicates an option to divert flows through this conveyance

to the Estero River. When the project is implemented, SFWMD requested that the gates be included, to limit flows so that flow into Country Creek is not adversely impacted. The consultant, at that time, obtained information and the original operation contemplated that the gates would remain closed or at 14.1', for most of the time, and be opened only in very bad conditions. This was revised, in the past, and it will be revised again to allow more flow.

In response to a comment from Mr. Merritt, Mr. Acosta advised that the system is still on the operating schedule approved by SFWMD; the gates will be opened, completely, when the area is within the cone of uncertainty. The operating schedule will essentially remain the same, with a few improvements, in the event of a major storm.

Mr. Merritt expressed discomfort with retaining the gates and going through the "highly bureaucratic, unworkable schedule of the cone of uncertainty"; he emphasized that a better solution must be developed.

Referring to a slide, Mr. Acosta noted that the proposed modifications must be approved by SFWMD. He stated that the operating schedule reflects how the gates operate under normal and extreme conditions. Mr. Acosta explained that the east gate is the weir gate; it operates up or down and can control water levels. This gate currently works at an elevation of 14'. The proposed condition is to lower it to 13.6', to prevent water from building up, before it is released.

Mr. Merritt stated that the top of the west gate control structure will be removed and the crest elevation of the weir will be set at 13.6'. Mr. Acosta acknowledged that both gates will be set at 13.6', at all times. The gate will continue to open upward. The hole will be open and completely unobstructed, on both gates.

Mr. Acosta reported that the significant change, from the last discussion, was that the gates can be opened and the water levels can be dropped below 13.6'. The previous scenario did not provide that option; therefore, no storage was created, in preparation for storms. Mr. Acosta indicated that both scenarios will provide more than 160 cubic feet per second (cfs), with the gates open. The operating schedule, as it is approved today, must be modified in order for the gate to be open, rather than closed, and to set the east gate elevation at 13.6', rather than 14'.

Mr. Merritt asked if the gate will be manually operated or if it will have power. Mr. Acosta indicated that the decision is part of the discussions that must take place.

Mr. Karuna-Muni asked if the system is currently operated by The Brooks. Mr. Robson replied affirmatively. Mr. Karuna-Muni questioned if there are problems with operating the gate.

Mr. Merritt explained that a strong person is required to open it. Mr. Adams advised that it is a manual operation and it takes about three (3) turns to move it about 1/8".

Mr. Bartoletti noted a timing issue for a rainfall anticipated to be greater than 6". Mr. Bartoletti recalled that, during the summer, the Districts experienced rainfalls forecasted to be under 6" but exceeded 6". If that occurs and the water elevation is already at 13.6' and water begins to back up, the Districts want the ability to lower the gate immediately, without having to wait for approval to do so. Mr. Bartoletti summarized that there are two (2) issues; physical versus automatic and 72 hours versus instantaneous, based on current conditions.

Mr. Adams noted that the water level in the south branch of the Estero River, must be below 12' and, with all of the rain that was received this summer, the level never went higher than 8' or 9'. Mr. Adams explained that a power operating apparatus was previously identified and conduit was installed under Three Oaks Parkway, when the traffic light system was installed; therefore, power may be pulled from that power source, the operating system can be installed and the weir could be operated utilizing telemetry.

Mr. Karuna-Muni explained that Lee County has the option of converting some of the system to a remote operation, using telemetry. Johnson Engineering built a similar construction on Wabash Creek, in North Fort Myers. It has a live webcam that shows the water levels. There are water levels upstream and downstream of the weir and Lee County DOT can operate it from their desktops. Johnson Engineering can incorporate a similar system, provided that the gates allow it. The system for Wabash Creek was purchased as a package and the engineers would need to evaluate the option of converting an existing system to a remote system.

In response to a question from Mr. Davidson, Mr. Karuna-Muni indicated that the gates open to the 12' level. Mr. Robson explained that the bottom sill of each opening is at 12'. The gates travel up, creating a 4½' opening. Mr. Davidson asked how long it would take for the gates to open completely, if they are operated manually. Mr. Adams recalled having cranking the gate for an hour to move it 1'. Mr. Karuna-Muni noted that the system in Wabash Creek is motorized.

Mr. Karuna-Muni pointed out that the downside to an automatic system is the potential to lose power. Mr. Merritt recalled that, at one time, the Boards discussed a generator. Mr. Karuna-Muni stated that, in his experience, most of the time, the gates are operated before the

storm, not during and they usually have power at that time. Mr. Merritt reiterated the need to revisit the operational schedule because it is so cumbersome and unworkable.

Mr. Davidson inquired about the cone of uncertainty with respect to Lee County. Mr. Merritt explained that, if the District lies within the cone of uncertainty, it has the option to move the gate, if other criteria are met.

Mr. Bartoletti requested that Johnson Engineering report, at the next meeting, after conferring with SFWMD, to explain whether electrification and backup power of the gate are viable and if the cone of uncertainty parameters can be changed.

Mr. Robson clarified that the current operating schedule does not contain the 72-hour restriction; it states “the cone of an approaching storm within the next 7 days” and the water level of the south branch of the Estero River must be below elevation 12’. Mr. Merritt stated that, unless there is a cone of uncertainty, the gate cannot be moved. Mr. Bartoletti stressed that the Districts want to remove the cone of uncertainty that is tied to a tropical storm. To avoid any misunderstanding, Mr. Bartoletti asked Staff to take it upon themselves to send a written request to Johnson Engineering, upon review and approval by Mr. Merritt and Mr. Bartoletti.

Mr. Merritt asked who will have authorization over the operation, once the gate is in place, with or without telemetry, and what will be required. Mr. Robson explained that, if the permit remains with the CDD, the CDD is responsible for operation; if the permit is transferred to Lee County, the county is responsible. Mr. Merritt stressed that he wants written clarification.

FOURTH ORDER OF BUSINESS

**Continued Discussion: Development of
Coconut Park Open Space *(to be provided
under separate cover)***

Mr. Adams provided a handout and indicated that Ritzman Tennis is the local expert in Southwest Florida; they build the majority of tennis, bocce ball and pickleball courts. Mr. Tony Ritzman, the owner, advised him that pickleball is gaining popularity in Southwest Florida and he is building more pickleball courts than bocce ball courts.

Mr. Adams stated that Mr. Ritzman provided a plan that includes three (3) bocce ball courts, to be located immediately west of the restrooms, relocating the basketball court 30’ to 40’ to the west, three (3) pickleball courts at the far west end of the park, with room for future expansion, and an area for additional parking.

Mr. Adams noted that Mr. Ritzman addressed the different surfaces that are available, with Clay Tech synthetic and Har-Tru being the most popular. Of the two (2), Mr. Ritzman recommended Clay Tech synthetic.

Mr. Adams reviewed the scope and specifications for the pickleball courts. He stated that the cost for development of three (3) pickleball courts is \$43,880. The proposal contains an option to include the installation of an 18' x 36' shade zone canopy, at the north end of the courts with pavers underneath and two (2) sets of three (3)-row bleachers, for \$23,500.

With regard to bocce ball, Mr. Adams explained that three (3) bocce ball courts will be installed, measuring 12' x 70' each. The proposal includes a concrete pad, measuring 12' x 65' x 4". The Clay Tech membrane is glued to the concrete pad with 3,000 psi high strength contact cement. After proper cure time, Har-Tru surface material is added. Mr. Adams indicated that the base price is \$39,900. He reviewed the options that were provided and the cost for each.

Mr. Adams referred to the construction and management plan and reviewed the capital costs for the bocce ball and pickleball courts. He stated that the cost to relocate the basketball courts, including a new goal, is \$20,000. The walkway additions, using paver stones, are anticipated to be approximately \$40,000. Mr. Adams noted that a walkway plan has not been finalized. He indicated that the total capital cost would be \$221,000, with an annual operating cost of \$6,950.

Mr. Crawford inquired about the usage of the of basketball court. Mr. Archazki stated that, in season, it is used two (2) to three (3) times per week, at 5:00 p.m., typically by family members. Mr. Crawford suggested including basketball in the survey.

Mr. Douglas voiced a concern regarding drainage. Mr. Adams stated that Mr. Ritzman provided for drainage within the construction and noted that 1½" x 6" slotted drains will run the length of the bocce ball courts, on both sides. For pickleball, there will be drainage along the perimeter and running to the adjacent catch basin. Mr. Adams confirmed that Mr. Ritzman does not anticipate a drainage problem.

Mr. Douglas questioned if the project can be completed in phases. Mr. Adams replied affirmatively. Mr. Douglas asked if it would increase the cost to do so. Mr. Adams confirmed that this will be revisited, based upon the results of the survey.

Mr. Bonner asked how parking will be affected. Mr. Adams explained that the area at the end of the existing parking area was kept open to serve as overflow parking, on an informal basis. As future demand is determined, additional parking may be revisited.

Mr. Cox explained that, when The Commons Club purchased the property, they purchased the parking lot behind the old office building. An agreement may be necessary, prior to permitting, showing that a reciprocal parking agreement is in place. Lee County might not require additional hard surface parking spaces to account for the traffic that the park development may generate.

Mr. Bonner asked how the options will be selected. Mr. Adams explained that the decision will be made by the Boards, as a group. The survey will determine the level of interest and demand for the options.

In response to a question from Mr. Merritt, Mr. Adams confirmed that maintenance and installation of landscaping may be handled by the Brickman Group (Brickman). Mr. Merritt asked about maintenance during the off season, when the rains occur. Mr. Adams indicated that it should not create an issue with Clay Tech. The rain could cause mildew to grow on the pickleball courts requiring additional pressure washing.

Mr. Ward asked if the walkway will go around the perimeter of the park or if it will allow access to the various activities. Mr. Adams advised that the walkway will extend to the point, where the pickleball courts are located, split through the basketball and bocce ball court areas and to the parking lot.

Mr. Ward recalled that the initial survey revealed interest in a walking path around the perimeter, with exercise stations. Mr. Adams stated that Boards and Staff may choose to look at transitioning the hard surface to a soft surface, at the end and around the fence line. Mr. Ward pointed out that it would eliminate some of the cost.

Mr. Ward voiced his opinion that the cost was a bit high, for the bocce courts, although Spring Run installed two (2) courts and did not include canopies. He stated that there was a problem obtaining permits for lighting and ensuring that they did not impact the neighboring communities. Mr. Adams explained that the lights will be about 12' to 15' tall, with 250-watt bulbs.

Based upon the limited usage of the basketball courts, Mr. Davidson questioned the expense to relocate them, as not doing so would save money and provide additional parking.

Mr. Bartoletti asked for comments from the Board with regard to phasing the project. Mr. Douglas commented that the survey will determine whether the project should be phased; looking at the total cost, he would have a concern, if the project is not phased.

Mr. Bonner pointed out that pickleball will be played in the early morning and the canopies are expensive; there are no canopies in Spring Run. Mr. Ward stated that several tables with umbrellas were installed. Mr. Bonner expressed a preference for umbrella tables and chairs to bleachers and canopies.

Mr. Merritt asked if there are many spectators, when tournaments take place. Mr. Bonner stated that only the players and their families are interested. Mr. Bartoletti commented that, in Copperleaf, round umbrella tables are not sufficient and there is a request for additional shading, which is an important consideration. He expressed no preference with regard to bleachers.

Mr. Douglas pointed out that, if the courts are lit, the players may play in the evening, which eliminates the need for canopies. Mr. Bartoletti reiterated the concern about offending the neighbors and suggested providing shade, since play will occur in the afternoon.

Mr. Crawford stated that, in Shadow Wood, there was a demand for additional seating at the tennis courts. Portable aluminum bleachers were purchased and worked well. He stated that, if there is adequate storage, the bleachers are portable and could be added at a later time. If it is determined that additional seating is required, the Boards may determine what is most suitable.

Mr. Crawford voiced his opinion that the basic question to address in the survey is whether to proceed with the project at all. If the decision is made to proceed, a number of modifications will be necessary and the suggestions from residents, in the survey, will be considered.

Mr. Bartoletti recalled that, in the last two (2) meetings, he requested the “rules of engagement”; however, he has yet to see a document that defines how access will be allocated to the courts, which he feels is crucial, before proceeding with the survey. Mr. Bartoletti advised that, before today’s meeting, District Counsel clarified that the word “public” means that anyone in Lee County can participate. He questioned how usage will be managed and recommended that the Board consider installing a gate to restrict access.

Mr. Adams recalled discussion, at the last meeting, that it must first be determined that there is a problem before addressing how to manage it. He pointed out that, just because the courts are built, it does not mean that everyone will know they exist or that everyone is aware of

public access. Mr. Adams suggested constructing the courts and then determining if there is an issue. He stated that there will be a scheduling program for the courts.

Mr. Bartoletti advised that 7,504 people will have access to the courts. He explained that country clubs and golf courses utilize "Chelsea", which limits the players based on frequency and time of play; he asked if a similar system will be used. Mr. Adams replied affirmatively.

Mr. Douglas noted that, since three (3) of the communities have bocce ball courts, inter-community competitions may be held, which adds to the usage of the courts; however, some of the play may be diverted to the park area.

Mr. Davidson indicated that the details regarding management of the courts are important and it may be the Boards' responsibility to provide the parameters. Mr. Davidson questioned how financing will be handled in order to keep assessments somewhat level. He recalled that the current loan is approximately \$200,000, which will be paid off at the end of 2014. Financing would allow assessments to remain level.

Mr. Bonner agreed with Mr. Davidson that the Boards should set the parameters. He explained that the task is not overwhelming in Spring Run, in terms of tennis and bocce ball. They have a board and league play is scheduled and publicized.

Mr. Bartoletti pointed out that 1,200 residents do not belong to The Commons Club, do not know how to use it or who to speak to. Mr. Bartoletti asked how those residents will be recognized and how the Boards will make sure that they are accommodated. Mr. Bonner recommended educating residents through the quarterly bulletin. Mr. Crawford stated that access and management questions will be on the minds of residents, when the survey is received, and suggested including a statement advising that there will be a management protocol for the facilities.

Mr. Douglas did not feel that the Boards should commit to \$200,000 in capital costs to find out if there is a problem. He voiced his opinion that the Board Members should understand what they are getting into before allocating such a large amount of capital.

Mr. Davidson indicated that financing will be the first question, once the survey is sent. He agreed that a statement should be included advising residents that usage protocol will guarantee that the facilities are available to all but it should also indicate that potential financing will not increase assessments.

Mr. Douglas noted that, hopefully, the survey results will provide the Boards and Staff with some direction. If phasing is necessary, it may help to choose which portion to complete first.

Mr. Ward pointed out that The Commons Club has 1,500 gold members and the beach can only accommodate 300, yet, it is manageable and he feels that it will be the same with the park. He advised that there are 847 residents in Spring Run and they manage with only two (2) bocce ball courts.

Mr. Bartoletti recalled Mr. Ward's earlier observation that there was support for a walking path. He requested that Staff review the walking path approach, utilizing a different surface material, as Mr. Adams suggested, and present a final proposal and a draft of the survey.

On MOTION for Brooks of Bonita Springs by Mr. Ward and seconded by Mr. Merritt, with all in favor, authorizing Staff to prepare a survey, including options, and to prepare an educational preamble, was approved.

On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Davidson, with all in favor, authorizing Staff to prepare a survey, including options, and to prepare an educational preamble, was approved.

It was recommended that the survey be prepared for Board review at the January meeting, for distribution in February. The Boards concurred with holding a Special Meeting, in early January, to discuss the survey.

FIFTH ORDER OF BUSINESS

**Discussion: Public Participation
Policy/Amendment to Rules of
Procedures (to be provided at meeting)**

Mr. Bartoletti stated that the final draft of the Public Participation Policy/Amendment to the Rules of Procedures was emailed to the Boards yesterday, by Mr. Cox. He asked for comments from the Board Members.

Mr. Davidson asked if there were changes, from the previous version, with regard to the general public's ability to speak, such as when and how often. Mr. Cox replied no.

Mr. Pierce referred to the language in Sec. 1-3. (d), Workshop Meetings: “No resolutions or other actions may be adopted at such meeting provided that the Board may direct staff to take actions...” Mr. Cox explained that a workshop meeting is subject to the Sunshine Law but its purpose is to gather information. It is distinguished from a Regular Meeting or a Special Meeting because no formal actions are taken. The action that the Boards would direct Staff to take would be to gather information or present final proposals at a Regular Board Meeting.

Mr. Davidson clarified that the Board may direct Staff to take actions that do not entail an expenditure of District funds.

Mr. Bonner asked if a Board Member is required to be physically present to constitute a quorum. Mr. Cox indicated that the Attorney General’s opinion is that there must be a physical presence for a quorum, meaning, three (3) of the five (5) Board Members must be physically present.

Mr. Bonner referred to Sec. 1-5. (a), “Order of Business”, and noted that the agenda includes the Pledge of Allegiance to the Flag; however, there is no flag in the meeting room and a flag will probably not be purchased. Mr. Bonner asked if it is necessary. Mr. Cox replied no. Mr. Bonner suggested that this portion be struck. He asked about the difference between a resolution and a motion. Mr. Cox explained that there is no real difference; resolutions are more formal. Mr. Bonner suggested striking Sec. 1-6. (a). He also pointed out that the final draft includes an adjournment time.

Mr. Bonner asked about the requirement that each person addressing the Board step up to a microphone, since a microphone is not available. Mr. Cox clarified that it also requests that the speaker speak in a manner that is clearly audible to all present.

Mr. Douglas commented that four (4) minutes for public input is a lot of time.

Referring to Sec. 1-6. (g), Mr. Crawford recalled raising the question of whether there is a provision indicating that any Supervisor may ask for a legal opinion. Mr. Cox explained that the request for an opinion must come from the Board or from the District Manager; however, if a Board Member has a question for him, individually, he is free to speak with that Board Member.

On MOTION for Brooks of Bonita Springs by Mr. Crawford and seconded by Mr. Bonner, with all in favor, authorizing Staff to advertise a Public Hearing to be held at the February meeting, was approved.

On MOTION for Brooks of Bonita Springs II by Mr. Davidson and seconded by Mr. Pierce, with all in favor, authorizing Staff to advertise a Public Hearing to be held at the February meeting, was approved.

SIXTH ORDER OF BUSINESS

Approval of August 28, 2013 Joint Public Hearing and Regular Meeting Minutes

Mr. Bartoletti presented the August 28, 2013 Joint Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections.

The following changes were made:

Line 439: Change “overleaf” to “flyover”

Line 440: Change “the flower” to “it”

On MOTION for Brooks of Bonita Springs II by Mr. Pierce and seconded by Mr. Davidson, with all in favor, the August 28, 2013 Joint Public Hearing and Regular Meeting Minutes, as amended, were approved.

On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Mr. Crawford, with all in favor, the August 28, 2013 Joint Public Hearing and Regular Meeting Minutes, as amended, were approved.

******Mr. Meeker joined the meeting, in person.******

SEVENTH ORDER OF BUSINESS

Other Business

Mr. Crawford recalled discussion about developing a protocol for evaluating District Staff. At a future meeting, Mr. Crawford requested to discuss how this will be accomplished, whether the practice will continue and who should be responsible. He also suggested evaluating their meetings and how the Districts are operating.

Mr. Bartoletti referred to the previous meeting minutes and noted that Mr. Adams was to provide a draft newsletter at the October Board Meeting. Mr. Adams advised that the Newsletter Committee met and discussed topics. Once the draft newsletter is approved by the Committee, it

will be circulated to the Boards. Mr. Adams pointed out that a mailbox stuffer program will be utilized in the fall, when a large portion of the residents are in town, since the mailbox stuffers are not forwarded. He advised that the draft newsletter will be available for dissemination to the Boards in November.

With regard to the newsletter, Mr. Merritt voiced his opinion that it is critical to convey to residents what the legislation for CDDs allows, with regard to facility building amenities, etc. He feels that there is no understanding of the authority that a CDD has, in terms of maintaining bond issues, whether the bond goes away and a CDD's financing capabilities. Mr. Adams indicated that the bond issues will be a major topic in the upcoming newsletter.

Mr. Davidson noted that CDD II's bond issue will be paid off in about one (1) year, which is why it was addressed by the Newsletter Committee.

Mr. Bartoletti stated that the ad valorem assessment appears once per year and this is the assessment that confuses the residents. He stressed the importance of distinguishing neighborhoods, in the newsletter.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Cox advised that a DEP newsflash was received, this week, advising that a completed rulemaking was adopted to protect the surface water, statewide, and it addresses the ERP permitting process itself, rules for how to apply for a permit, etc. Mr. Cox noted that there still is no numeric threshold for nutrients in South Florida.

B. Engineer

Mr. Robson indicated that, as soon as he was updated on the direction that Lee County was going with regard to deeds, he asked them to consider making a presentation to the Boards. Mr. Robson advised that he would like to keep operating in that fashion, if the Board Members agree. The Board Members replied affirmatively.

C. Manager

i. Approval of Unaudited Financial Statements as of September 30, 2013

Mr. Adams presented the Unaudited Financial Statements as of September 30, 2013. He reported that revenues were 100% collected and expenses were at 90% of the annual budget.

ii. NEXT MEETING DATE: February 26, 2014 at 1:00 P.M.

Mr. Adams noted that the next meeting will be held on February 26, 2014 at 1:00 p.m.

D. Operations Report

Mr. Bartoletti noted that Ms. Crismond was not present; however, she disseminated the monthly Operations Report and Mr. Bartoletti asked for questions.

Mr. Bonner remarked that LakeMasters is doing a wonderful job installing littoral plants in Spring Run, with no interruption of golf play.

Mr. Davidson noted the large number of unpaid bills, as of September 30. Mr. Adams advised that the accounts payable have been booked. Mr. Adams stated that there may be lingering accruals, such as utility bills, that were received after October 1; however, the accounts payable were taken into consideration. In response to a question from Mr. Ward, Mr. Adams clarified that the books remain open for an additional 30 days, at year-end, to ensure that all accruals are included in the fiscal year.

NINTH ORDER OF BUSINESS

On-Going Discussion Items

A. Landscape Maintenance Activities

Mr. Meeker noted that a new palm tree was recently planted on Three Oaks Parkway and advised that some of the palms on Coconut Road do not appear healthy. Mr. Adams indicated that one (1) palm, in front of Spring Run, is scheduled for replacement. He explained that some of the trees on the south end of Imperial Road were victims of a main line break and were removed as part of the repair efforts of BSU. Mr. Merritt noted that the trees are being replaced at Brickman's expense; however, those on Imperial Road are at the District's expense. He suggested that Staff speak with BSU, in this regard.

Mr. Davidson discussed the whitefly problem in Shadow Wood and throughout The Brooks and questioned whether an agronomist should be employed. Mr. Adams noted that Staff is well versed, in this regard. Mr. Merritt pointed out that, if an infestation occurs, injections should be utilized.

TENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments (*non-agenda items, only; four (4)-minute time limit*)

Mrs. Capps remarked that she likes the way the Districts are communicating with residents. She stressed that communication with the community is vital. Mrs. Capps noted that there was a small “blurb” in last week’s ‘The Commons newsletter’, advising that pickleball is open to all members of The Brooks. She indicated that she went to Copperleaf and requested that a link be provided so that non- members know that they can play.

TWELFTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

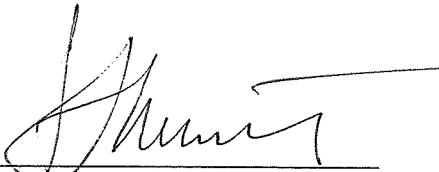
<p>On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Mr. Bonner, with all in favor, the meeting adjourned at approximately 2:43 p.m.</p> <p>On MOTION for Brooks of Bonita Springs II by Mr. Davidson and seconded by Mr. Pierce, with all in favor, the meeting adjourned at approximately 2:43 p.m.</p>

**BROOKS OF BONITA SPRINGS &
BROOKS OF BONITA SPRINGS II CDDS**

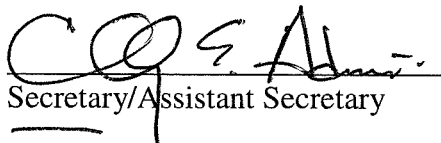
October 22, 2013

FOR BROOKS OF BONITA SPRINGS:


Secretary/Assistant Secretary


Chair/Vice Chair

FOR BROOKS OF BONITA SPRINGS II:


Secretary/Assistant Secretary


Chair/Vice Chair