

**Brooks of Bonita Springs & Brooks of Bonita Springs II  
Community Development Districts  
OFFICE OF THE DISTRICT MANAGER**

**2300 Glades Road, Suite 410W • Boca Raton, Florida 33431  
Phone (561) 571-0010 • Fax (561) 571-0013 • Toll-free: (877) 276-0889**

January 18, 2017

**ATTENDEES:**  
Please identify yourself each time  
you speak to facilitate accurate  
transcription of meeting minutes.

NOTE: Meeting Date

Boards of Supervisors  
Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts

Dear Board Members:

A Regular Meeting of the Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts' Boards of Supervisors will be held on **Thursday, January 26, 2017 at 1:00 p.m.**, at **The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road, Bonita Springs, Florida 34135**. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments (*agenda items only*)

**BROOKS OF BONITA SPRINGS ITEMS**

3. Administration of Oath of Office to Newly Elected Supervisors, Incumbents **Phil Douglas** [Seat 1], **James A. Merritt** [Seat 2] (*the following to be provided in a separate package*)
  - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
  - B. Membership, Obligations and Responsibilities
  - C. Financial Disclosure Forms
    - i. Form 1: Statement of Financial Interests
    - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests
    - iii. Form 1F: Final Statement of Financial Interests
  - D. Form 8B – Memorandum of Voting Conflict
4. Consideration of **Resolution 2017-2**, Declaring a Vacancy in Seat 3
5. Consideration of **Resolution 2017-3**, Appointing a Qualified Elector to Fill Seat 3 Vacancy
  - A. Consideration of Letter of Interest and Resume from Sandy Varnum
  - B. Administration of Oath of Office to Newly Appointed Supervisor
6. Consideration of **Resolution 2017-4**, Electing Officers of the District

## **BROOKS OF BONITA SPRINGS ITEMS II**

7. Administration of Oath of Office to Newly Elected Supervisor, Incumbent **Gary Davidson** [Seat 2] (*the following to be provided in a separate package*)
  - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
  - B. Membership, Obligations and Responsibilities
  - C. Financial Disclosure Forms
    - i. Form 1: Statement of Financial Interests
    - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests
    - iii. Form 1F: Final Statement of Financial Interests
  - D. Form 8B – Memorandum of Voting Conflict
8. Consideration of **Resolution 2017-2**, Declaring a Vacancy in Seat 1; No One Qualified for Seat in General Election
9. Consideration of **Resolution 2017-3**, Appointing a Qualified Elector to Fill Seat 1 Vacancy
  - A. Administration of Oath of Office to Newly Appointed Supervisor
10. Consideration of **Resolution 2017-4**, Electing Officers of the District

## **JOINT BOARD ITEMS**

11. Discussion: Defective Work Notice and Response from Girard Environmental Services
12. Update: Property “Sliver” Transfers Along Three Oaks and Coconut Roads
13. Update: Lake Bank Erosion Repairs
14. Discussion: After Hour Usage of Coconut Park
15. Consideration of Resolutions, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016; and Providing for an Effective Date
  - **Resolution 2017-5**, *Brooks of Bonita Springs Community Development District*
  - **Resolution 2017-5**, *Brooks of Bonita Springs II Community Development District*
16. Update: Brooks II Bond Refinancing

17. Discussion/Consideration: CDD Newsletter Utilizing Seabreeze Communications
18. Acceptance of Unaudited Financial Statements as of December 31, 2016
19. Approval of **October 26, 2016** Joint Public Hearing and Regular Meeting Minutes
20. Other Business
21. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    - i. **NEXT MEETING DATE: April 26, 2017 at 1:00 P.M.**
  - D. Operations Report
    - i. Landscape Maintenance Activities
    - ii. Lake Maintenance Activities
22. Supervisors' Requests
23. Public Comments (*non-agenda items, only; four (4)-minute time limit*)
24. Adjournment

Should you have any questions, please contact me directly at 239-464-7114.

Sincerely,



Chesley E. Adams, Jr.  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:**

**CALL IN NUMBER: 1-888-354-0094**

**CONFERENCE ID: 8593810**