

**BROOKS OF BONITA
SPRINGS & BROOKS OF
BONITA SPRINGS II
COMMUNITY DEVELOPMENT
DISTRICTS**

January 27, 2021

**BOARD OF SUPERVISORS
JOINT REGULAR MEETING
AGENDA**

Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Fax (561) 571-0013 • Toll-free: (877) 276-0889

January 20, 2021

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts will hold a Joint Regular Meeting on January 27, 2021 at 1:00 p.m., at The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road, Bonita Springs, Florida 34135. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments (*agenda items only*)

BROOKS OF BONITA SPRINGS ITEMS

3. Administration of Oath of Office to Newly Elected Supervisors, Phil Douglas [Seat 1], James Merritt [Seat 2] and Sandra Varnum [Seat 3] (*the following to be provided in a separate package*)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - D. Form 8B – Memorandum of Voting Conflict
4. Consider Resignation of Supervisor James Ward, Seat 5, *Term Expires November, 2022*
5. Discussion/Consideration: Appointment to Fill Unexpired Term of Seat 5
 - Administration of Oath of Office to Newly Appointed Board Member

6. Consideration of Resolution 2021-01, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, and Providing for an Effective Date

BROOKS OF BONITA SPRINGS II ITEMS

7. Administration of Oath of Office to Newly Elected Supervisors, Ray Pierce [Seat 1] and Kenneth Gould [Seat 2] (*the following to be provided in a separate package*)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - D. Form 8B – Memorandum of Voting Conflict
8. Consideration of Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, and Providing for an Effective Date

JOINT BOARD BUSINESS ITEMS

9. Presentation: Calussa Waterkeepers
10. Presentation: Resident Use of Pickleball Courts and the Facility's Current and Future Impact and Importance to Shadow Wood, Lighthouse Bay, Spring Run and Copperleaf
11. Landscape Report: GulfScapes
12. Irrigation Report
 - A. Meter Usage by Clock
 - B. Rainfall Comparison
 - C. Year-Over-Year Water Usage
13. Consideration of Irrigation Design Group & Associates, Inc., Letter of Contract Cancellation

- 14. Consideration of GulfScapes Landscape Management Services Proposal #2311
- 15. Discussion/Consideration: Pesky Varmints, LLC, Cane Toad Information and Removal
 - A. Options and Pricing Analysis
 - B. Additional Literature
- 16. Discussion/Consideration: Term Letter from Finemark Bank
- 17. Acceptance of Unaudited Financial Statements as of December 31, 2020
- 18. Approval of October 28, 2020 Joint Regular Meeting Minutes
- 19. Staff Reports
 - A. District Counsel: *Dan Cox, Esquire*
 - Update: Status of Simon Group Payment
 - B. District Engineer: *Johnson Engineering, Inc.*
 - C. Operations: *Wrathell, Hunt and Associates, LLC*
 - I. Landscape Maintenance Activities
 - II. Lake Maintenance Activities
 - III. Aeration Summary Replacement Schedule
 - D. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: April 28, 2021 at 1:00 P.M.
 - QUORUM CHECK – BROOKS OF BONITA SPRINGS

Phil Douglas	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
James Merritt	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
Sandra Varnum	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
Rollin Crawford	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No

○ QUORUM CHECK – BROOKS OF BONITA SPRINGS II

Ray Pierce	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Ken D. Gould	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Thomas Brown	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Thomas Bertucci	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Joseph Bartoletti	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

20. Supervisors' Requests

21. Public Comments (*non-agenda items, only; four (4)-minute time limit*)

22. Adjournment

Should you have any questions, please contact me directly at 239-464-7114.

Sincerely,



Chesley E. Adams, Jr.
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL IN NUMBER: 1-888-354-0094
CONFERENCE ID: 8593810

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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Date: 12/31/20

Name: JAMES WARD

Address: 9160 Spring Run Blvd
Estero FL 34135

Resign to Run

Resign to Run Policy

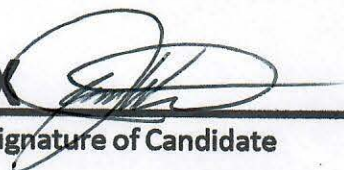
The deadline for any candidate to Resign to Run is at least 10 days prior to the first day of qualifying for the office the officer seeks. The resignation must take effect no later than the date of officer would take office if elected or the date the officer's successor is required to take office. Resignations are irrevocable. (Florida Statutes 99.012)

I, JAMES WARD, have filed as a candidate for
(Print Name)

the office of ESTERO VILLAGE COUNCIL DISTRICT #6.
(Include Area, District, Group, or Seat Number)

I wish to resign my position in the office of BROOKS of BONITA SPRINGS CDD #1. SEAT 5.
(Include Area, District, Group, or Seat Number)

as of 12/31/20.
(Date)

X 
Signature of Candidate

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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RESOLUTION 2021-01

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE BROOKS OF BONITA SPRINGS COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Brooks of Bonita Springs Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Lee County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BROOKS OF BONITA SPRINGS COMMUNITY DEVELOPMENT DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed Chair

_____ is appointed Vice Chair

Chuck Adams is appointed Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Craig Wrathell is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

Adopted this 27th day of January, 2021.

ATTEST:

**BROOKS OF BONITA SPRINGS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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RESOLUTION 2021-02

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE BROOKS OF BONITA SPRINGS II COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Brooks of Bonita Springs II Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Lee County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BROOKS OF BONITA SPRINGS II COMMUNITY DEVELOPMENT DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed Chair

_____ is appointed Vice Chair

Chuck Adams is appointed Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Craig Wrathell is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

Adopted this 27th day of January, 2021.

ATTEST:

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

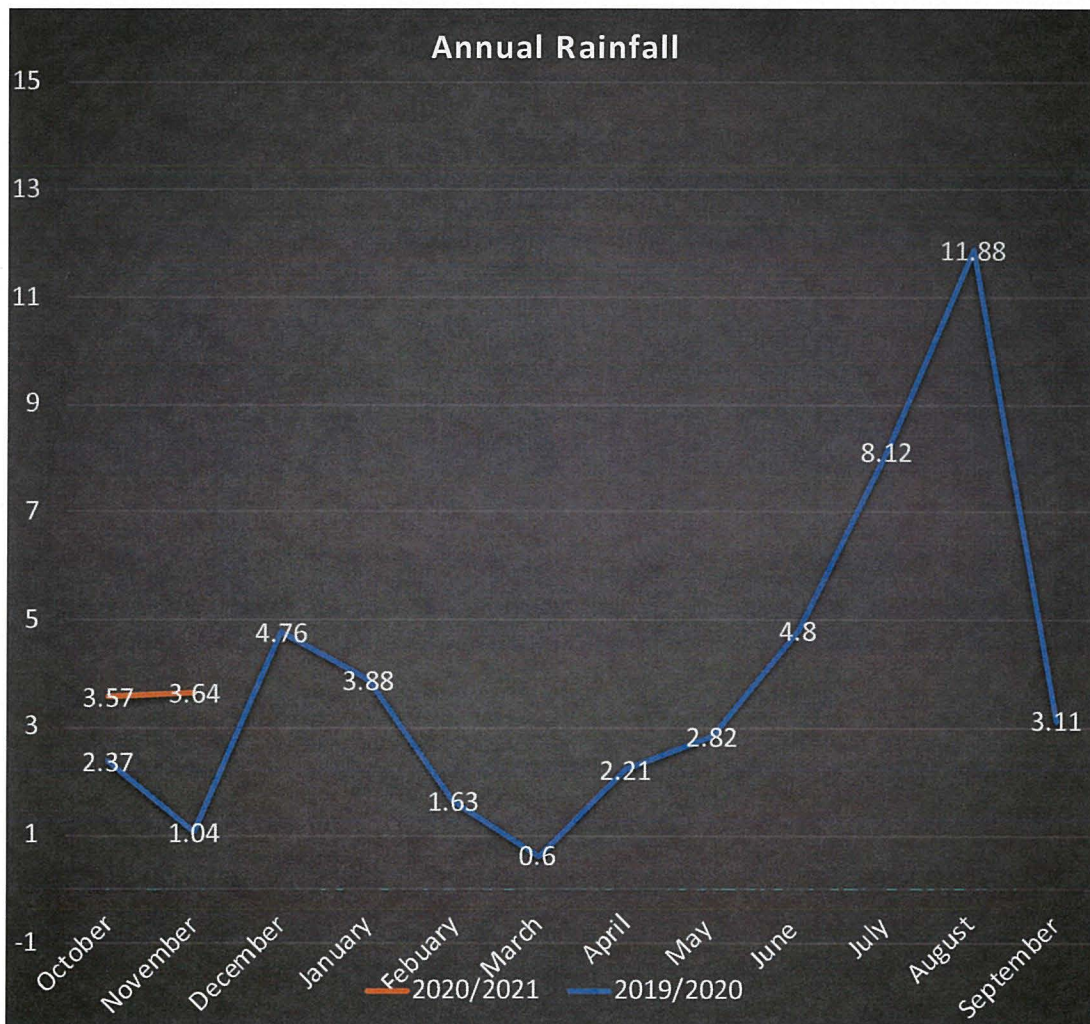
12A

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

12B

Brooks Rainfall

<u>Brooks</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>Inch Diff.</u>
October	2.37	3.57	1.20
November	1.04	3.64	2.60
December	4.76		-4.76
January	3.88		-3.88
February	1.63		-1.63
March	0.6		-0.60
April	2.21		-2.21
May	2.82		-2.82
June	4.8		-4.80
July	8.12		-8.12
August	11.88		-11.88
September	3.11		-3.11



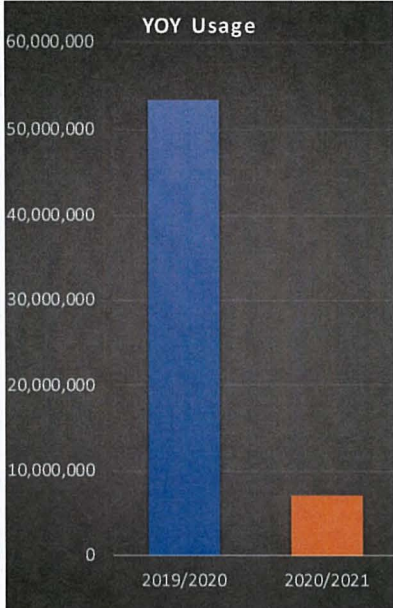
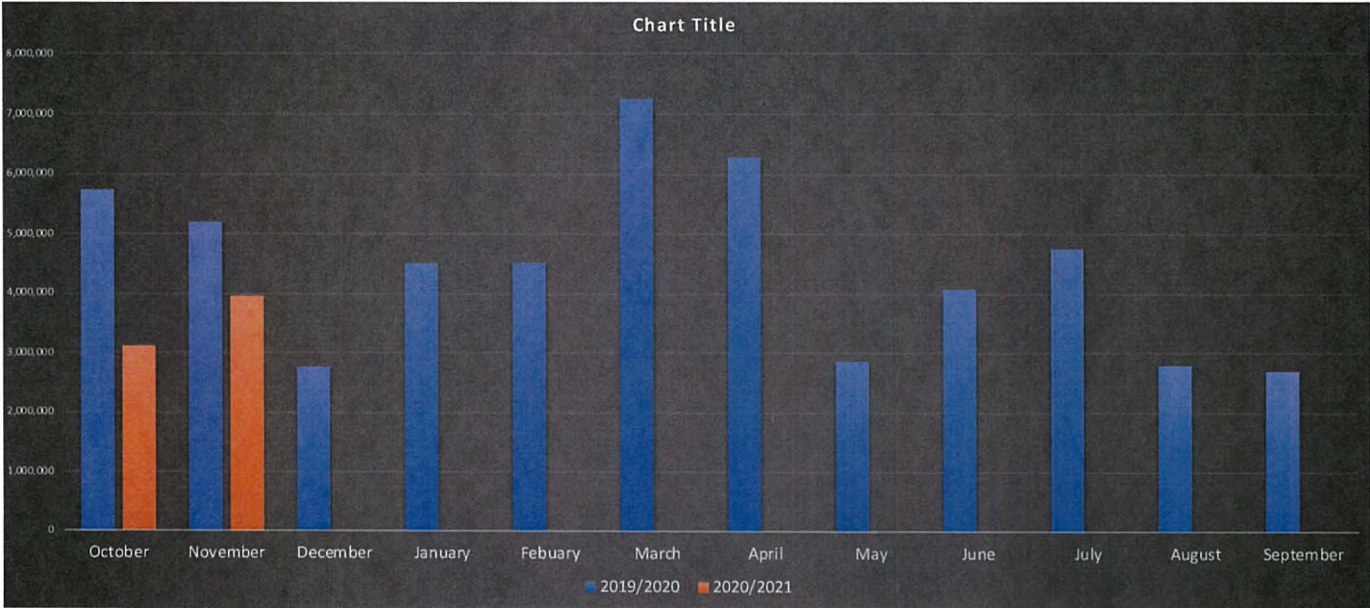
**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

12C

Brooks YOY Water Usage

YOY Usage

Brooks	October	November	December	January	February	March	April	May	June	July	August	September	YOY Usage
2019/2020	5,742,000	5,197,000	2,755,000	4,508,000	4,518,000	7,242,000	6,282,000	2,853,000	4,070,000	4,753,000	2,795,000	2,690,000	53,405,000
2020/2021	3,109,000	3,948,000											7,057,000
%	-46%	-24%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-87%



**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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Brooks of Bonita Springs I & II Community Development District's
C/O Wrathell Hunt and Associates, LLC
9220 Bonita Beach Road, Suite 214
Bonita Springs, Florida 34135

December 08th, 2020

Here at Irrigation Design Group & Associates, we would like to express our appreciation for allowing us to work with you on the Irrigation System.

Due to business decline and financial hardship from the pandemic, Irrigation Design Group & Associates will cease all operations starting on January 1st 2021.

We will schedule a meeting with Brooks of Bonita Springs to discuss possibility transitioning to another consultant by their request.

We apologize for the inconvenience this may cause you.

Regards,

A handwritten signature in black ink, appearing to read "Chris Perkins". The signature is stylized with loops and a long horizontal stroke at the end.

Chris Perkins

President

Irrigation Design Group & Associates, Inc.

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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GulfScapes Landscape Management Svcs.
PO Box 8122
Naples, FL 34101
239-455-4911



Proposal

ADDRESS

Brooks of Bonita Springs
c/o Wrathel, Hart, Hunt & Associates,
LLC
9220 Bonita Beach Rd., #214
Bonita Springs, FL 34135

PROPOSAL # 2311
DATE 01/08/2021

DESCRIPTION	AMOUNT
Provide labor and material to complete the following:	
Provide Irrigation Management Services to the Brooks CDD I & II, the following services are included: - Programming and monitoring of IQ Cloud based irrigation controllers. - Provide Necessary irrigation management reports including year over year water usage, monthly water usage, monthly weather data. - Monitor and evaluate flow sensors.	12,600.00
TOTAL	\$12,600.00

Accepted By

Accepted Date

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

15A

Brooks

Cane Toads Population Reduction Options and Pricing Analysis

Option #1 - March and September (breeding months)

<u>Neighborhood</u>	<u>Night Visit</u>	<u>Day Visit</u>	<u>ttl Cost/Mo</u>	<u>ttl cost/option</u>
Lighthouse Bay	\$715	\$450	\$1,165	\$2,330
Spring Run	\$1,430	\$450	\$1,880	\$3,760
Copperleaf	\$1,430	\$450	\$1,880	\$3,760
Shadow Wood	\$3,575	\$450	<u>\$4,025</u>	<u>\$8,050</u>
			\$8,950	\$17,900

Option #2 - Same as Option #1 but adds another round of night visits only in June

<u>Neighborhood</u>	<u>Night Visit</u>	<u>Day Visit</u>	<u>ttl Cost/Mo</u>	<u>ttl cost/option #1</u>	<u>Add June</u> <u>night visits only</u>	<u>ttl cost/option</u>
Lighthouse Bay	\$715	\$450	\$1,165	\$2,330	\$715	\$3,045
Spring Run	\$1,430	\$450	\$1,880	\$3,760	\$1,430	\$5,190
Copperleaf	\$1,430	\$450	\$1,880	\$3,760	\$1,430	\$5,190
Shadow Wood	\$3,575	\$450	<u>\$4,025</u>	<u>\$8,050</u>	\$3,575	<u>\$11,625</u>
			\$8,950	\$17,900		\$25,050

Option #3 - Same as Option #1 with Nite visits only Apr thru August (used at Mediterra in 2020)

<u>Neighborhood</u>	<u>Night Visit</u>	<u>Day Visit</u>	<u>ttl Cost/Mo</u>	<u>ttl cost/option #1</u>	<u>Add Apr thru</u> <u>Aug Nite visits only</u>	<u>ttl cost/option</u>
Lighthouse Bay	\$715	\$450	\$1,165	\$2,330	\$3,575	\$5,905
Spring Run	\$1,430	\$450	\$1,880	\$3,760	\$7,150	\$10,910
Copperleaf	\$1,430	\$450	\$1,880	\$3,760	\$7,150	\$10,910
Shadow Wood	\$3,575	\$450	<u>\$4,025</u>	<u>\$8,050</u>	\$17,875	<u>\$25,925</u>
			\$8,950	\$17,900		\$53,650

Notes:

- 1) Nite visits are for the collection of adult toads only as they are more easily seen with flashlight reflection off their eyes
- 2) Day visits are primarily for collection of tadpoles along the pond edges and are most productive during the primary breeding months

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

15B



Pesky Varmints, LLC

Office 239-353-PEST (7378)
www.peskyvarmintsFL.com

Cane Toad 101:

What are these pesky Cane Toads? The invasive Cane Toad population appears to be booming in Southwest Florida. A varmint of many names, including Bufo Toad, Giant Toad and Marine Toad. They produce a white toxin on each side of their head that can be fatal if pets or wildlife comes in contact with it. There must be pressure on the glands for the toxin to be released, for example; stepping on the toad or an animal biting the toad. They reproduce quickly and have no known predators in Florida's ecosystem.

How are they harming our wildlife and pets? These invasive toads prey on our natural wildlife, including our native toads and tree frogs. The Pesky Varmints team has even seen these toads eating our native wildlife such as softshell turtles! They also compete for the same food source, which poses a threat to our native critters. The Cane Toads release a poison that is highly toxic to your pets and native animals and can cause serious illness and even death. The Cane Toads are poisonous in all stages of life from eggs to tadpoles and especially adults.

Where did they come from? These toads are native to South America, but were brought to Florida in the 1930's and 1940's to help control beetles and insects in the sugar cane fields. These toads are strictly ground dwellers, they do not hop high or climb so it was discovered they were not a very good pest control when they couldn't reach the bugs! Being a nonnative species to Florida, they have no known predators here, and the fact that they breed all year round is the perfect storm for the population to get out of control.

When are they most active? Cane toads are most active during the night time hours. Sitting in the hot Florida sun will dry their skin up, which is why they try to hide out in a shady place during the daytime. Like most amphibians, these toads love the hot and humid weather, and the summer rains bring them out and about.

Who can help to eradicate them? You can! If you see a toad around your home, remove it and humanely euthanize it. For safety purposes, we recommend gloves. Get a plastic bag and pick it up the way you would pick up after your pet when you're on a walk. It wouldn't hurt to double bag it! Put it in the freezer until your next garbage day. Look to eliminate any hiding places and standing water on your property. Thin out your landscape from the ground up so there are not any places they can get in to.

Why is it important to get involved? This invasive species have no known predators in the Florida ecosystem and breed rapidly. It is important for everyone to help eradicate these poisonous toads to help protect all your furry family members and the beautiful Florida wildlife.



Above: White Toxin



Above: Adult



Above: Juvenile



Bringing Wildlife Back to the Wild



Pesky Varmints, LLC

Office 239-353-PEST (7378)
www.peskyvarmintsFL.com

These poisonous Cane toads are strictly ground dwellers, which means they do not climb. The frogs seen on the ceiling, lights or behind the hoses are tree frogs, which are different from the Cane toads. Below are pictures of tree frogs for reference. These are not harmful like the Cane Toads. They can easily be mistaken for a juvenile Cane Toad, but even the juveniles will stick to the ground. If you have questions about the Cane Toad VS Tree Frog, please take a picture and email to us, we will be able to identify it.

TREE FROGS:



JUVENILE CANE TOADS:



- Keep dogs on a leash when walking in the late evening or early mornings. Always watch where your dog is sniffing, and keep a flashlight handy!

Bringing Wildlife Back to the Wild



Pesky Varmints, LLC

Office 239-353-PEST (7378)
www.peskyvarmintsFL.com

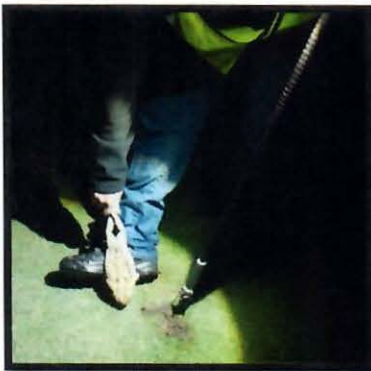
Pesky Varmints - Cane Toad Process:

Step 1: Major Clean Out for adult breeders. Work completed during night time hours when toads are most active. Our team is very quiet and discreet when working at night so residents are not disturbed. We notify Management prior to the scheduled date so residents are aware when we will be on property. Our crew wears yellow reflective vests when working at night so they can be easily identified. Lights used are kept towards the ground so there is not light shining into homes.



Step 2: Lake clean out for eggs and tadpoles. We use the poison from the adult toads to attract the cane toad tadpoles. This process is completed hands on with nets but traps might be placed in the lakes for tadpole collection. This is the most effective way to remove the invasive cane toad tadpoles while not harming the native tadpoles.

Step 3: Stay on top of the population with monthly visits. These cane toads reproduce quickly and in large amounts. They are invasive to Florida's ecosystem and have no known predators. We cannot guarantee 100% eradication, but we can guarantee to bring the population down to a manageable size.



Bringing Wildlife Back to the Wild

**EXTRA! EXTRA!
READ ALL ABOUT IT!**

PESKY VARMINTS PRESS



www.peskyvarmintsFL.com

Info@PeskyVarmintsFL.com

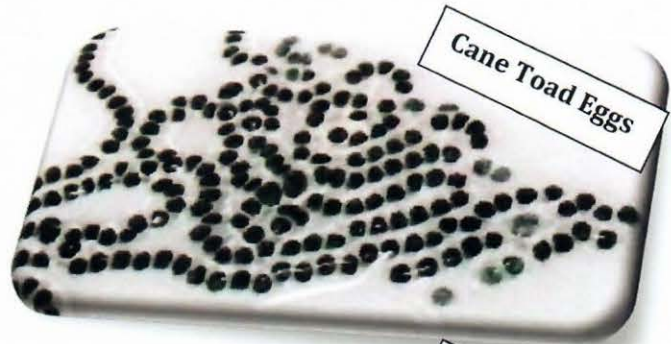
239-353-PEST (7378)



Cane Toads:

The invasive Cane Toad population appears to be booming in Southwest Florida. A varmint of many names, including Bufo Toad, Giant Toad and Marine Toad. These toads are native to South America, but were brought to Florida in the 1930's and 1940's to help control beetles and insects in the sugar cane fields. Being a nonnative species to Florida, they have no known predators here, and the fact that they breed all year round is the perfect storm for the population to get out of control. These invasive toads prey on our natural wildlife, including our native toads and tree frogs. They also compete for the same food source, which also poses a threat to our native critters. The Cane Toads release a poison that is highly toxic to pets and native animals and can cause serious illness and even death. Keep your furry loved one far away from these toads. Here are some tips to help control the population at your home;

- Remove any items on property that can hold standing water. This will eliminate areas for the adult toads to lay their eggs.
- Keep all pet food stored safely inside the home. Cane toads are attracted to dog and cat food that is left outside.
- Thin out any thick landscape and shrubs around the home. These areas provide warm, damp shelter for the toads to hide during the day.
- Keep dogs on a leash when walking in the late evening or early mornings. Always watch where your dog is sniffing, and keep a flashlight handy!



Cane Toad Eggs



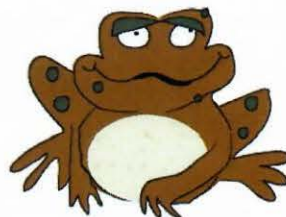
Cane Toad Tadpoles



Juvenile Cane Toad



Adult Cane Toad



**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
DECEMBER 31, 2020**

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
DECEMBER 31, 2020**

	General Funds	Debt Service Funds	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
ASSETS			
Cash & investments	\$3,228,595	\$ 559,635	\$ 3,788,230
Deposits	525	-	525
Accounts receivable	24,476	-	24,476
Due from other funds			
Brooks I			
General fund	-	89,502	89,502
Brooks II			
General fund	-	1,045,696	1,045,696
Due from other governments			
Brooks I			
General Fund	49,846	-	49,846
Total assets	<u>\$ 3,303,442</u>	<u>\$ 1,694,833</u>	<u>\$ 4,998,275</u>
LIABILITIES & FUND BALANCES			
Liabilities:			
Due to other funds			
Brooks I			
Debt service - series 2001	89,502	-	89,502
Brooks II			
Debt service - series 2003	100,049	-	100,049
Debt service - series 2017	945,647	-	945,647
Due to other governments			
Brooks II			
General fund	49,846	-	49,846
Due to clearing fund	364	-	364
Total liabilities	<u>1,185,408</u>	<u>-</u>	<u>1,185,408</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred receipts	24,476	-	24,476
Total deferred inflows of resources	<u>24,476</u>	<u>-</u>	<u>24,476</u>
Fund balances:			
Restricted for:			
Debt service	-	1,694,833	1,694,833
Unassigned	2,093,558	-	2,093,558
Total fund balances	<u>2,093,558</u>	<u>1,694,833</u>	<u>3,788,391</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 3,303,442</u>	<u>\$ 1,694,833</u>	<u>\$ 4,998,275</u>

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ 1,126,155	\$ 1,794,782	\$ 2,080,006	86%
Commons Club - share maint cost	-	5,568	163,749	3%
Coconut Road - cost sharing (mall contribution)	-	-	13,000	0%
Interest & miscellaneous	35	156	3,500	4%
Total revenues	<u>1,126,190</u>	<u>1,800,506</u>	<u>2,260,255</u>	80%
EXPENDITURES				
Administrative				
Supervisors	-	2,122	14,000	15%
Management	7,627	22,881	91,526	25%
Accounting	3,172	9,519	38,077	25%
Audit	-	-	19,000	0%
Legal	-	961	10,000	10%
Field management	3,632	10,894	43,576	25%
Engineering	658	843	30,000	3%
Trustee	-	-	12,900	0%
Dissemination agent	166	501	2,000	25%
Arbitrage rebate calculation	-	-	6,000	0%
Assessment roll preparation	27,000	27,000	37,500	72%
Telephone	87	259	1,035	25%
Postage	9	156	1,200	13%
Insurance	-	21,741	15,092	144%
Printing and binding	190	569	2,277	25%
Legal advertising	371	371	1,500	25%
Contingencies	557	557	3,999	14%
Settlement payment-lighthouse bay	-	-	30,000	0%
Annual district filing fee	-	350	350	100%
ADA website compliance	-	210	351	60%
Communication	-	-	1,000	0%
Total administrative	<u>43,469</u>	<u>98,934</u>	<u>361,383</u>	27%
Water management				
Contractual services	743	53,730	325,983	16%
NPDES permit	7,721	14,455	17,000	85%
Aquascaping	-	-	30,000	0%
Aeration	-	-	65,000	0%
Aeration operating supplies	-	2,338	35,000	7%
Culvert cleaning	20,300	20,300	30,000	68%
Capital outlay-lake bank erosion	-	-	200,000	0%
Boundary exotic removal	-	-	35,000	0%
Miscellaneous	-	-	5,000	0%
Total water management	<u>28,764</u>	<u>90,823</u>	<u>742,983</u>	12%

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
Lighting services				
Contractual services	2,867	2,867	13,000	22%
Electricity	337	2,731	28,000	10%
Miscellaneous	173	346	2,500	14%
Total lighting services	<u>3,377</u>	<u>5,944</u>	<u>43,500</u>	14%
Maintenance				
Railroad crossing lease	-	-	13,410	0%
Total maintenance	<u>-</u>	<u>-</u>	<u>13,410</u>	0%
Coconut Rd. & Three Oaks Parkway				
Pine straw/soil/sand	-	-	45,000	0%
Plant replacement supplies	-	-	80,000	0%
Maintenance supplies	-	-	7,500	0%
Electricity	80	80	500	16%
Irrigation water	5,628	10,396	75,000	14%
Electric - 41 entry feature/irrigation	1,979	1,979	10,000	20%
Contract services	-	-	8,000	0%
Irrigation repairs	3,224	3,224	9,999	32%
Landscape maintenance contract	92,352	141,919	680,000	21%
Irrigation management	-	2,300	1,150	200%
Total Coconut Rd. & Three Oaks Parkway	<u>103,263</u>	<u>159,898</u>	<u>917,149</u>	17%
Coconut Road Park				
Capital outlay - lighting	-	-	20,000	0%
License fees	-	-	150	0%
Plant replacements	-	-	12,000	0%
Other maintenance supplies	323	323	4,000	8%
Electric	1,005	1,005	9,000	11%
Irrigation water	295	654	6,000	11%
Sewer/water	227	397	3,000	13%
Contract services	2,930	6,785	45,000	15%
Building R&M	-	-	5,000	0%
Landscape maint contract	17,084	22,435	87,720	26%
Hardscape repairs	-	-	13,000	0%
Lighting repairs	-	-	5,000	0%
Hardscape maintenance	-	-	6,500	0%
CC building landscaping	-	-	11,500	0%
Total parks and recreation	<u>21,864</u>	<u>31,599</u>	<u>227,870</u>	14%

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
Other fees and charges				
Property appraiser	3,555	3,555	4,127	86%
Tax collector	1,892	3,806	5,331	71%
Total other fees and charges	<u>5,447</u>	<u>7,361</u>	<u>9,458</u>	78%
Total expenditures	<u>206,184</u>	<u>394,559</u>	<u>2,315,753</u>	17%
 Excess/(deficiency) of revenues over/(under) expenditures	 920,006	 1,405,947	 (55,498)	
 Fund balances - beginning	 1,173,552	 687,611	 751,296	
Assigned: capital outlay projects	480,652	480,652	480,652	
Unassigned	1,612,906	1,612,906	215,138	
Fund balances - ending	<u>\$ 2,093,558</u>	<u>\$ 2,093,558</u>	<u>\$ 695,798</u>	

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GENERAL FUND
DECEMBER 31, 2020**

	Balance
ASSETS	
SunTrust	\$ 1,398,713
Centennial Bank	26,700
Finemark: MMF	29,007
Deposits	525
Accounts receivable	16,081
Total assets	\$ 1,471,026
 LIABILITIES & FUND BALANCES	
Liabilities:	
Due to other funds	
Brooks I	
Debt service - series 2001	89,502
Due to other governments	
Brooks II	
General fund	49,846
Due to clearing fund	239
Total liabilities	139,587
 DEFERRED INFLOWS OF RESOURCES	
Deferred receipts	16,081
Total deferred inflows of resources	16,081
 Fund balances:	
Unassigned	1,315,358
Total fund balances	1,315,358
Total liabilities, deferred inflows of resources and fund balances	\$ 1,471,026

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ 740,781	\$ 1,177,866	\$ 1,366,564	86%
Commons Club - share maint cost	-	3,658	107,583	3%
Coconut Road - cost sharing (mall contribution)	-	-	8,541	0%
Interest & miscellaneous	13	79	2,300	3%
Total revenues	<u>740,794</u>	<u>1,181,603</u>	<u>1,484,988</u>	80%
EXPENDITURES				
Administrative				
Supervisors	-	1,394	9,198	15%
Management	5,011	15,033	60,133	25%
Accounting	2,084	6,254	25,017	25%
Audit	-	-	12,483	0%
Legal	-	631	6,570	10%
Field management	2,386	7,157	28,629	25%
Engineering	432	554	19,710	3%
Trustee	-	-	8,475	0%
Dissemination agent	109	329	1,314	25%
Arbitrage rebate calculation	-	-	3,942	0%
Assessment roll preparation	17,739	17,739	24,638	72%
Telephone	57	170	680	25%
Postage	6	103	788	13%
Insurance	-	14,284	9,915	144%
Printing and binding	125	374	1,496	25%
Legal advertising	244	244	986	25%
Contingencies	366	366	2,628	14%
Settlement payment-lighthouse bay	-	-	30,000	0%
Annual district filing fee	-	230	230	100%
ADA website compliance	-	138	231	60%
Communication	-	-	657	0%
Total administrative	<u>28,559</u>	<u>65,000</u>	<u>247,720</u>	26%
Water management				
Contractual services	488	35,301	214,171	16%
NPDES permit	5,073	9,497	11,169	85%
Aquascaping	-	-	19,710	0%
Aeration	-	-	42,705	0%
Aeration operating supplies	-	1,536	22,995	7%
Culvert cleaning	13,337	13,337	19,710	68%
Capital outlay-lake bank erosion	-	-	131,400	0%
Boundary exotic removal	-	-	22,995	0%
Miscellaneous	-	-	3,285	0%
Total water management	<u>18,898</u>	<u>59,671</u>	<u>488,140</u>	12%

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
Lighting services				
Contractual services	1,884	1,884	8,541	22%
Electricity	221	1,794	18,396	10%
Miscellaneous	114	227	1,643	14%
Total lighting services	<u>2,219</u>	<u>3,905</u>	<u>28,580</u>	14%
Maintenance				
Railroad crossing lease	-	-	8,810	0%
Total maintenance	<u>-</u>	<u>-</u>	<u>8,810</u>	0%
Coconut Rd. & Three Oaks Parkway				
Pine straw/soil/sand	-	-	29,565	0%
Plant replacement supplies	-	-	52,560	0%
Maintenance supplies	-	-	4,928	0%
Electricity	53	53	329	16%
Irrigation water	3,698	6,830	49,275	14%
Electric - 41 entry feature/irrigation	1,300	1,300	6,570	20%
Contract services	-	-	5,256	0%
Irrigation repairs	2,118	2,118	6,570	32%
Landscape maintenance contract	60,675	93,241	446,760	21%
Irrigation management	-	1,511	756	200%
Total Coconut Rd. & Three Oaks Parkway	<u>67,844</u>	<u>105,053</u>	<u>602,569</u>	17%
Coconut Road Park				
Capital outlay - lighting	-	-	13,140	0%
License fees	-	-	99	0%
Plant replacements	-	-	7,884	0%
Other maintenance supplies	212	212	2,628	8%
Electric	660	660	5,913	11%
Irrigation water	194	429	3,942	11%
Sewer/water	149	261	1,971	13%
Contract services	1,925	4,458	29,565	15%
Building R&M	-	-	3,285	0%
Landscape maint contract	11,224	14,740	57,632	26%
Hardscape repairs	-	-	8,541	0%
Lighting repairs	-	-	3,285	0%
Hardscape maintenance	-	-	4,271	0%
CC building landscaping	-	-	7,556	0%
Total parks and recreation	<u>14,364</u>	<u>20,760</u>	<u>149,712</u>	14%

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
Other fees & charges				
Property appraiser	2,336	2,336	2,711	86%
Tax collector	1,559	3,132	3,502	89%
Total other fees & charges	<u>3,895</u>	<u>5,468</u>	<u>6,213</u>	88%
Total expenditures	<u>135,779</u>	<u>259,857</u>	<u>1,531,744</u>	17%
Excess/(deficiency) of revenues over/(under) expenditures	605,015	921,746	(46,756)	
Fund balances - beginning	710,343	393,612	435,843	
Assigned: capital outlay projects	315,788	315,788	315,788	
Unassigned	999,570	999,570	73,299	
Fund balances - ending	<u>\$ 1,315,358</u>	<u>\$ 1,315,358</u>	<u>\$ 389,087</u>	

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GENERAL FUND
DECEMBER 31, 2020**

	Balance
ASSETS	
BankUnited	\$ 101,025
SunTrust	1,621,363
Centennial Bank	51,787
Accounts receivable	8,395
Due from other governments	
Brooks I	
General fund	49,846
Total assets	\$ 1,832,416
 LIABILITES & FUND BALANCES	
Liabilities:	
Due to other funds	
Brooks II	
Debt service - series 2003	100,049
Debt service - series 2017	945,647
Due to clearing fund	125
Total liabilities	1,045,821
 DEFERRED INFLOWS OF RESOURCES	
Deferred receipts	8,395
Total deferred inflows of resources	8,395
 Fund balances:	
Unassigned	778,200
Total fund balances	778,200
 Total liabilities, deferred inflows of resources and fund balances	 \$ 1,832,416

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ 385,374	\$ 616,916	\$ 713,442	86%
Commons Club - share maint cost	-	1,910	56,166	3%
Coconut Road - cost sharing (mall contribution)	-	-	4,459	0%
Interest & miscellaneous	22	77	1,201	6%
Total revenues	<u>385,396</u>	<u>618,903</u>	<u>775,268</u>	80%
EXPENDITURES				
Administrative				
Supervisors	-	728	4,802	15%
Management	2,616	7,848	31,393	25%
Accounting	1,088	3,265	13,060	25%
Audit	-	-	6,517	0%
Legal	-	330	3,430	10%
Field management	1,246	3,737	14,947	25%
Engineering	226	289	10,290	3%
Trustee	-	-	4,425	0%
Dissemination agent	57	172	686	25%
Arbitrage rebate calculation	-	-	2,058	0%
Assessment roll preparation	9,261	9,261	12,863	72%
Telephone	30	89	355	25%
Postage	3	53	412	13%
Insurance	-	7,457	5,177	144%
Printing and binding	65	195	781	25%
Legal advertising	127	127	515	25%
Contingencies	191	191	1,372	14%
Annual district filing fee	-	120	120	100%
ADA website compliance	-	72	120	60%
Communication	-	-	343	0%
Total administrative	<u>14,910</u>	<u>33,934</u>	<u>113,666</u>	30%
Water management				
Contractual services	255	18,429	111,812	16%
NPDES permit	2,648	4,958	5,831	85%
Aquascaping	-	-	10,290	0%
Aeration	-	-	22,295	0%
Aeration operating supplies	-	802	12,005	7%
Culvert cleaning	6,963	6,963	10,290	68%
Capital outlay-lake bank erosion	-	-	68,600	0%
Boundary exotic removal	-	-	12,005	0%
Miscellaneous	-	-	1,715	0%
Total water management	<u>9,866</u>	<u>31,152</u>	<u>254,843</u>	12%

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
Lighting services				
Contractual services	983	983	4,459	22%
Electricity	116	937	9,604	10%
Miscellaneous	59	119	858	14%
Total lighting services	<u>1,158</u>	<u>2,039</u>	<u>14,921</u>	14%
Maintenance				
Railroad crossing lease	-	-	4,600	0%
Total maintenance	<u>-</u>	<u>-</u>	<u>4,600</u>	0%
Coconut Rd. & Three Oaks Parkway				
Pine straw/soil/sand	-	-	15,435	0%
Plant replacement supplies	-	-	27,440	0%
Maintenance supplies	-	-	2,573	0%
Electricity	27	27	172	16%
Irrigation water	1,930	3,566	25,725	14%
Electric - 41 entry feature/irrigation	679	679	3,430	20%
Contract services	-	-	2,744	0%
Irrigation repairs	1,106	1,106	3,430	32%
Landscape maintenance contract	31,677	48,678	233,240	21%
Irrigation management	-	789	394	200%
Total Coconut Rd. & Three Oaks Parkway	<u>35,419</u>	<u>54,845</u>	<u>314,583</u>	17%
Coconut Road Park				
Capital outlay - lighting	-	-	6,860	0%
License fees	-	-	51	0%
Plant replacements	-	-	4,116	0%
Other maintenance supplies	111	111	1,372	8%
Electric	345	345	3,087	11%
Irrigation water	101	225	2,058	11%
Sewer/water	78	136	1,029	13%
Contract services	1,005	2,327	15,435	15%
Building R&M	-	-	1,715	0%
Landscape maint contract	5,860	7,695	30,088	26%
Hardscape repairs	-	-	4,459	0%
Lighting repairs	-	-	1,715	0%
Hardscape maintenance	-	-	2,230	0%
CC building landscaping	-	-	3,945	0%
Total parks and recreation	<u>7,500</u>	<u>10,839</u>	<u>78,160</u>	14%

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	1,219	1,219	1,416	86%
Tax collector	333	674	1,829	37%
Total other fees & charges	<u>1,552</u>	<u>1,893</u>	<u>3,245</u>	58%
Total expenditures	<u>70,405</u>	<u>134,702</u>	<u>784,018</u>	17%
Excess/(deficiency) of revenues over/(under) expenditures	314,991	484,201	(8,750)	
Fund balances - beginning	<u>463,209</u>	<u>293,999</u>	<u>315,453</u>	
Assigned: capital outlay projects	<u>164,864</u>	<u>164,864</u>	<u>164,864</u>	
Unassigned	<u>613,336</u>	<u>613,336</u>	<u>141,839</u>	
Fund balances - ending	<u><u>\$ 778,200</u></u>	<u><u>\$ 778,200</u></u>	<u><u>\$ 306,703</u></u>	

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DEBT SERVICE FUND SERIES 2001
DECEMBER 31, 2020**

	Balance
ASSETS	
Investments:	
Revenue	\$ 18,043
Reserve	63,244
Brooks I	
General fund	89,502
Total assets	\$ 170,789
 LIABILITIES & FUND BALANCES	
Liabilities:	\$ -
Total liabilities	-
 Fund balances:	
Restricted for:	
Debt service	170,789
Total fund balances	170,789
 Total liabilities & fund balances	 \$ 170,789

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2001
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on-roll	\$ 56,439	\$ 89,740	\$ 104,115	86%
Interest	-	2	-	N/A
Total revenues	<u>56,439</u>	<u>89,742</u>	<u>104,115</u>	86%
EXPENDITURES				
Debt service				
Principal	-	-	50,000	0%
Interest	-	27,058	54,115	50%
Principal prepayment	-	5,000	-	N/A
Total debt service	<u>-</u>	<u>32,058</u>	<u>104,115</u>	31%
Excess/(deficiency) of revenues over/(under) expenditures	56,439	57,684	-	
OTHER FINANCING SOURCES/(USES)				
Tax collector	119	238	-	N/A
Total other financing sources/(uses)	<u>119</u>	<u>238</u>	<u>-</u>	N/A
Net change in fund balances	56,320	57,446	-	
Fund balances - beginning	114,469	113,343	111,485	
Fund balances - ending	<u>\$ 170,789</u>	<u>\$ 170,789</u>	<u>\$ 111,485</u>	

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DEBT SERVICE FUND SERIES 2003
DECEMBER 31, 2020**

	Balance
ASSETS	
Investments:	
Revenue	\$ 14,277
Reserve	80,093
Prepayment	466
Brooks II	
General fund	100,049
Total assets	\$ 194,885
 LIABILITIES & FUND BALANCES	
Liabilities:	\$ -
Total liabilities	-
 Fund balances:	
Restricted for:	
Debt service	194,885
Total fund balances	194,885
Total liabilities & fund balances	\$ 194,885

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2003
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on-roll	\$ 62,566	\$ 100,157	\$ 115,844	86%
Interest	1	2	-	N/A
Total revenues	<u>62,567</u>	<u>100,159</u>	<u>115,844</u>	86%
EXPENDITURES				
Principal	-	-	50,000	0%
Interest	-	32,922	65,844	50%
Principal prepayment	-	10,000	-	N/A
Total debt service	<u>-</u>	<u>42,922</u>	<u>115,844</u>	37%
Excess/(deficiency) of revenues over/(under) expenditures	62,567	57,237	-	
OTHER FINANCING SOURCES/(USES)				
Tax collector	54	108	-	N/A
Total other financing sources/(uses)	<u>54</u>	<u>108</u>	<u>-</u>	N/A
Net change in fund balances	62,513	57,129	-	
Fund balances - beginning	132,372	137,756	133,943	
Fund balances - ending	<u>\$ 194,885</u>	<u>\$ 194,885</u>	<u>\$ 133,943</u>	

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DEBT SERVICE FUND SERIES 2017 (REFUNDED SERIES 2006)
DECEMBER 31, 2020**

	Balance
ASSETS	
Investments:	
Revenue	\$ 108,891
Prepayment	649
Reserve	273,971
Interest	1
Brooks II	
General fund	945,647
Total assets	\$ 1,329,159
 LIABILITIES & FUND BALANCES	
Liabilities:	\$ -
Total liabilities	-
 Fund balances:	
Restricted for:	
Debt service	1,329,159
Total fund balances	1,329,159
Total liabilities & fund balances	\$ 1,329,159

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2017 (REFUNDED SERIES 2006)
FOR THE PERIOD ENDED DECEMBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on-roll	\$ 591,365	\$ 946,670	\$ 1,094,797	86%
Interest	2	8	-	N/A
Total revenues	<u>591,367</u>	<u>946,678</u>	<u>1,094,797</u>	86%
EXPENDITURES				
Principal	-	-	791,000	0%
Interest	-	158,131	316,262	50%
Total other fees & charges	<u>-</u>	<u>158,131</u>	<u>1,107,262</u>	14%
Total expenditures	<u>-</u>	<u>158,131</u>	<u>1,107,262</u>	14%
Excess/(deficiency) of revenues over/(under) expenditures	591,367	788,547	(12,465)	
OTHER FINANCING SOURCES/(USES)				
Tax collector	<u>511</u>	<u>1,023</u>	<u>-</u>	N/A
Total other financing sources/(uses)	<u>511</u>	<u>1,023</u>	<u>-</u>	N/A
Net change in fund balances	590,856	787,524	(12,465)	
Fund balances - beginning	738,303	541,635	536,771	
Fund balances - ending	<u>\$ 1,329,159</u>	<u>\$ 1,329,159</u>	<u>\$ 524,306</u>	

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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**MINUTES OF MEETING
BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

The Boards of Supervisors of the Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts held a Joint Regular Meeting on October 28, 2020 at 1:00 p.m., at The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road, Bonita Springs, Florida 34135 and via Zoom, at <https://us02web.zoom.us/j/84445658997>, and at 1-929-205-6099, Meeting ID 844 4565 8997, for both.

Present for Brooks CDD were:

James Merritt	Chair
Jim Ward	Vice Chair
Sandra Varnum	Assistant Secretary
Phil Douglas	Assistant Secretary

Present for Brooks II CDD were:

Joseph Bartoletti	Chair
Ray Pierce	Vice Chair
Ken D. Gould	Assistant Secretary
Thomas Brown	Assistant Secretary
Thomas Bertucci	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant District Manager
Tammie Smith	Operations Manager
Dan H. Cox	District Counsel
Brent Burford	District Engineer
Blake Grimes	GulfScapes (GS)
Mark Grimes	GulfScapes (GS)
Chris Perkins	Irrigation Design Group (IDG)
Cheryl Hilburn	HOA

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

41 Mr. Bartoletti called the meeting to order at 1:02 p.m. For Brooks of Bonita Springs,
42 Supervisors Merritt, Ward, Varnum and Douglas were present. Supervisor Crawford was not
43 present. For Brooks of Bonita Springs II, all Supervisors were present. Due to the COVID-19
44 pandemic, this meeting was being held in-person, via Zoom and telephonically, as permitted
45 under the Florida Governor’s Executive Orders, which allow local governmental public meetings
46 to occur by means of communications media technology, including virtually and telephonically.

47

48 **SECOND ORDER OF BUSINESS**

Public Comments (*agenda items only*)

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50 There being no public comments, the next item followed.

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52 **BROOKS OF BONITA SPRINGS II ITEMS**

53 **THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly
Appointed Board Member, Thomas
Bertucci (*Term Expires November, 2022*)**

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57 **A. Administration of Oath of Office to Newly Appointed Board Member (*the following***
58 ***will be provided in a separate package*)**

59 Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath
60 of Office to Mr. Thomas Bertucci, who was appointed at the previous Board meeting. He
61 provided and briefly explained the following items:

62 **I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and**
63 **Employees**

64 **II. Membership, Obligations and Responsibilities**

65 **III. Chapter 190, Florida Statutes**

66 **IV. Financial Disclosure Forms**

67 **a. Form 1: Statement of Financial Interests**

68 **b. Form IX: Amendment to Form 1, Statement of Financial Interests**

69 **c. Form 1F: Final Statement of Financial Interests**

70 **V. Form 8B: Memorandum of Voting Conflict**

71 **B. Consideration of Resolution 2021-01, Designating a Chair, a Vice Chair, a Secretary,**
72 **Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, and**
73 **Providing for an Effective Date**

74 Mr. Adams presented Resolution 2021-01.

75	Chair	Joseph Bartoletti
76	Vice Chair	Ray Pierce
77	Secretary	Chuck Adams
78	Assistant Secretary	Ken Gould
79	Assistant Secretary	Thomas Brown
80	Assistant Secretary	Thomas Bertucci
81	Assistant Secretary	Craig Wrathell
82	Treasurer	Craig Wrathell
83	Assistant Treasurer	Jeff Pinder

84 No other nominations were made.

85

86 **On MOTION by for Brooks of Bonita Springs II by Mr. Pierce and seconded by**
87 **Mr. Brown, with all in favor, Resolution 2021-01, Designating a Chair, a Vice**
88 **Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer**
89 **of the District, as nominated, and Providing for an Effective Date, was adopted.**

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91

92 **▪ Moment of Silence in Honor of Mr. Jack Meeker**

93 **This item was an addition to the agenda.**

94 A moment of silence was observed in honor of former Supervisor Jack Meeker. Mr.
95 Bartoletti noted Mr. Meeker's untimely passing and stated he would forward the obituary to
96 Mr. Adams for distribution.

97

98 **JOINT BOARD BUSINESS ITEMS**

99 **FOURTH ORDER OF BUSINESS**

Landscape Report: GulfScapes

100 **• Main Line Irrigation Breakage Report**

101 Mr. Blake Grimes reported the following:

102 ➤ The flowers would be installed next week and fertilizer was applied in October.

103 ➤ Pine straw installation was scheduled for November 23rd and palm pruning was
104 scheduled in November.

105 Regarding the mainline breaks, Mr. Grimes presented the Year to Date (YTD) Mainlines
106 Report and stated there were several mainline breaks during the year and, although the repair
107 costs are not astronomical, they are above average. Mr. Bartoletti asked for the Report to be
108 maintained to have a history of the clocks, zones and repair amounts each month. Mr. Grimes
109 would document the mainline breaks in December and commence a new report in January for
110 the New Year. Mrs. Adams voiced her preference for the reports to be in accordance with the
111 fiscal year of October 1 through September 30, instead of year-to-date (YTD). Discussion
112 ensued regarding the September Clock 7 mainline repair, damage to the right-of-ways (ROW)
113 by utility companies and following up with contractors for reimbursement in cases where the
114 CDDs facilitated the repairs. Mr. Grimes would report any damages to CDD property to the
115 contractors, alert Mrs. Adams and follow up with the contractors for reimbursement, if needed.

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117 **FIFTH ORDER OF BUSINESS**

Update: IDG Review of Water Usage Data

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119 **A. Consideration of Continuing Consulting Service Proposal**

120 Mr. Perkins presented the Continuing Consulting Service proposal for \$1,150 per month.
121 Mrs. Adams stated that the three-year contract between the CDDs and IDG expired in July 2020
122 and the Boards agreed to revisit this to determine if the contract should be renewed. Mr.
123 Bartoletti asked what services were included in the \$1,150 monthly fee. Mr. Perkins stated
124 everything would remain the same except there would be a more in-depth evaluation, since the
125 flow sensors were installed.

126 Mr. Bartoletti expressed his frustration with the 14-page reports that Mr. Perkins
127 presents and asked if there could be a rate reduction by eliminating the reports. Mr. Perkins
128 stated the reports could be eliminated but the price would remain the same. Discussion ensued
129 regarding whether the charts reflect cost-savings, flow sensor averages, flow meters,
130 addressing low flow and no flow areas, performing “on-the-ground” audits to count the
131 number of heads per zone, establishing a benchmark, preferred format for the IDG reports and
132 the next steps.

133 **B. Controller 7 Update**

134 Discussion ensued regarding Controller 7, gallons per minute, zones and data needed to
135 establish a baseline. Mr. Bartoletti asked GulfScapes to forward a report to Mrs. Adams for
136 distribution to the Supervisors that contains the empirical data baseline for Controller 7, per
137 zone. Mr. Grimes would forward a proposal to Mrs. Adams this week and, the following week,
138 he would perform head counts, obtain gallons per minute data by zone and forward the
139 information to Mrs. Adams. Mr. Perkins would add the flow rates and prepare a summary with
140 the findings and recommendations.

141

On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Ms. Varnum, with all in favor, the IDG Continuing Consulting Service Proposal, for \$1,150 per month, from November 1, 2020 through October 31, 2021, with a 30-day termination by either party with written notice provision, was approved.

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148

On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Bertucci, with all in favor, the IDG Continuing Consulting Service Proposal, for \$1,150 per month, from November 1, 2020 through October 31, 2021, with a 30-day termination by either party with written notice provision, was approved.

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156 Asked if he confirmed that the damage that resulted from the TECO installation in the
157 Districts' ROW was corrected, Mr. Blake Grimes stated the sod was installed but the irrigation
158 repairs were required, as of last week; he would check on it tomorrow. Asked if the Lighthouse
159 Bay issue was remedied, Mr. Grimes stated the Century Lake issue was unresolved.

160

SIXTH ORDER OF BUSINESS

Presentation: NPDES Year 3 Cycle 4 Annual Report

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164 Mr. Burford presented the NPDES Year 3 Cycle 4 Annual Report for the reporting year
165 commencing in May 2019 through the end of April 2020. He reviewed the pertinent data that
166 could be found in each section. Mr. Gould requested a brief description of the expenditures in
167 the Fiscal Analysis Section, on Page 2. Mr. Adams stated the expenditures were primarily in the
168 water management portion of the budget, including lake bank erosion repairs, which help with

169 pollutant loading, along with the NPDES reporting part of the budget, which is in the
170 professional portion. Mr. Burford discussed the Stormwater Management Program, litter
171 control, flood control projects, illicit discharges, improper disposal, construction site runoff and
172 the accompanying attachments, namely, the water quality status summary and pollutant-
173 loading table. Discussion ensued regarding water quality, reporting costs, partnering with the
174 Village of Estero as a co-permittee, GulfScapes and SOLitude.

175

176 **SEVENTH ORDER OF BUSINESS**

**Discussion/Consideration: Pesky Varmints,
177 LLC, Cane Toad Information and Removal
178 Proposals**

179

180 Mrs. Adams recalled that Mr. Bartoletti previously asked Management to obtain
181 proposals for removal of cane toads.

182 **A. Proposals**

183 **I. Daytime Visits for Cane Toad Tadpole Removal**

184 **II. Nighttime Visits for Cane Toad and Cane Toad Tadpole Removal**

185 **B. Additional Literature**

186 Mr. Adams stated Management started a tadpole removal and eradication program at
187 another District. The first year investment was approximately \$12,000 and the program
188 resulted in a major reduction of the frog population. He suggested sharing the costs with the
189 HOA or community associations, as The Brooks is a large community and the program would be
190 costly. Discussion ensued regarding tadpole seasons, the cane toad issue, CDD responsibility for
191 lake maintenance, reasons why the CDDs should not assume responsibility for cane toad
192 removal, the four community associations and which entity should take the lead in controlling
193 the cane toads. Mr. Cox stated the CDDs are responsible for maintaining preservation areas,
194 which support native vegetation and wildlife, and the toads could have an adverse affect on
195 native wildlife. Mr. Adams stated, ultimately, it is a policy decision of the Boards and there is
196 justification on both sides of the argument. Mr. Bartoletti advocated for the funding and
197 analysis/evaluation of the lakes to prescribe a cane toad removal program and to distribute and
198 share the data with the community associations.

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On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Mr. Douglas, with all in favor, the Pesky Varmints LLC Estimate for Cane Toad Control, in the amount of \$450, was approved.

On MOTION for Brooks of Bonita Springs II by Mr. Bertucci and seconded by Mr. Bartoletti, with Mr. Bartoletti, Mr. Bertucci and Mr. Pierce in favor and Mr. Gould and Mr. Brown dissenting, the Pesky Varmints LLC Estimate for Cane Toad Control, in the amount of \$450, was approved. (Motion passed 3-2)

EIGHTH ORDER OF BUSINESS

Update: Potential Refinancing of Brooks Series 2001 and Brooks II 2003A Bonds

Mr. Bartoletti presented the proposal to refinance the Brooks Series 2001 and Brooks II 2003A Bonds. Mr. Gould asked about the cost-savings if the Districts proceeded with the refinancing. Mr. Adams stated the savings would be substantial, due to the reduction in the current interest rates. He discussed loan fees, review fees and payment due dates. Discussion ensued regarding the loan documents, estimated legal fees and the closing date.

On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Mr. Douglas, with all in favor, accepting the terms of the proposal to Refinance the Brooks Series 2001 and Brooks II 2003A Bonds, was approved.

On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Bertucci, with all in favor, accepting the terms of the proposal to Refinance the Brooks Series 2001 and Brooks II 2003A Bonds, was approved.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of September 30, 2020

Mr. Adams presented the Unaudited Financial Statements as of September 30, 2020. Discussion ensued regarding sharing maintenance costs with The Commons Club, the Financial Highlights Report, aeration and the settlement with BrightView. The financials were accepted.

TENTH ORDER OF BUSINESS

Approval of August 26, 2020 Joint Public Hearing and Regular Meeting Minutes

239
240 Mr. Bartoletti presented the August 26, 2020 Joint Public Hearing and Regular Meeting
241 Minutes. The following changes were made:

242 Line 216: Change “John Woodson” to “John Kozak” and “Capital Local Bank” to
243 “Finemark Bank”

244 Lines 239, 297 and 302: Change “Mr. Merritt” to “Mr. Meeker”

245 Line 321: Change “Ms. Varnum asked if there would be any improvements to the
246 restroom area” to “Ms. Varnum stated to be aware of needed improvements to the restroom
247 area”

248

249 **On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Ms.**
250 **Varnum, with all in favor, the August 26, 2020 Joint Public Hearing and Regular**
251 **Meeting Minutes, as amended, were approved.**

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253

254 **On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by**
255 **Mr. Bertucci, with all in favor, August 26, 2020 Joint Public Hearing and Regular**
256 **Meeting Minutes, as amended, were approved.**

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259 **ELEVENTH ORDER OF BUSINESS**

Staff Reports

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261 **A. District Counsel: *Dan Cox, Esquire***

262 **I. Update: Status of Simon Group Payment**

263 **II. Update: Annexing Edison Farm Property**

264 Mr. Cox stated there were no actions to report.

265 **B. District Engineer: *Johnson Engineering Inc.***

266 There being no report, the next item followed.

267 **C. Operations: *Wrathell, Hunt and Associates, LLC***

268 Mrs. Adams stated that Mr. Jim Dougherty, of SOLitude Lake Management, passed away
269 unexpectedly.

270 Ms. Smith presented the October Field Operations Report.

271 **I. Landscape Maintenance Activities**

272 **II. Lake Maintenance Activities**

273 III. Aeration Summary Replacement Schedule

274 D. District Manager: *Wrathell, Hunt and Associates, LLC*

- 275 • NEXT MEETING DATE: January 27, 2021 at 1:00 P.M.

- 276 ○ QUORUM CHECK – BROOKS OF BONITA SPRINGS

- 277 ○ QUORUM CHECK – BROOKS OF BONITA SPRINGS II

278 The next meeting will be held on January 27, 2021 at 1:00 p.m., in-person, at The
279 Commons Club.

280

281 TWELFTH ORDER OF BUSINESS

Supervisors' Requests

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283 Mr. Bartoletti asked for the status of the walkways and sidewalks so he can respond to a
284 resident's inquiry. Mrs. Adams stated the resident should be informed that Staff reviews and
285 performs an audit of the walkways every summer and, if necessary, engages a contractor to
286 make the repairs. No repairs were needed in 2020.

287

288 THIRTEENTH ORDER OF BUSINESS

Public Comments (*non-agenda items, only;*
four (4)-minute time limit)

289

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291 There being no public comments, the next item followed.

292

293 FOURTEENTH ORDER OF BUSINESS

Adjournment

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295 There being nothing further to discuss, the meeting adjourned.

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297 **On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Mr.**
298 **Douglas, with all in favor, the meeting adjourned at 3:50 p.m.**

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301 **On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by**
302 **Mr. Gould, with all in favor, the meeting adjourned at 3:50 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

309 **FOR BROOKS OF BONITA SPRINGS:**

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314 Secretary/Assistant Secretary

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317 **FOR BROOKS OF BONITA SPRINGS II:**

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322 Secretary/Assistant Secretary

Chair/Vice Chair

Chair/Vice Chair

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

19C



Wrathell, Hunt and Associates, LLC

TO: Brooks I & II Board of Supervisors
FROM: Tammie Smith – Operations Manager
DATE: January 27, 2021
SUBJECT: Status Report – Field Operations

Landscape Review: Next landscape tour with GulfScapes has been scheduled for February 1st. Recently while on tour, staff observed a few areas that require attention, this information has been provided to GulfScapes to be completed.

Coconut Road: Staff observed Gold Mound Duranta shrubs in median at Rail Road tracks and US 41 Entrance that require replacement and treatment for white-fly. Also observed Indian Hawthorne shrubs that require /replacement along South East ROW at Lamps # 14, # 24, #42. Staff has provided this information with photos to GulfScapes for scheduling. Staff will follow up to ensure these issues are completed.

Three Oaks Parkway: Property damages from two car accidents included: sod replacement of 250 Sq Ft., located just after Shadow Wood (Cost \$350.00) and also, Firebush and Dwarf Bougainvillea plant replacements w/minor irrigation repairs on Imperial Parkway were required (Cost \$1,190.00). No one was available at the time of the incident to fill out a police report. Staff has contacted the Bonita Springs Police Department, Lee County Sherriff's Office, and FHP multiple times to obtain this accident report however more information is required for them to search their records.

The Commons: Staff observed mulch path along pickle ball court shell parking lot is continuing to be maintained as required.

Landscape Maintenance: Updates to be provided by GulfScapes.

Brooks Sidewalk Concrete Repairs: Staff toured the areas along Coconut Road, Three Oaks Parkway, and Imperial Parkway with Mr. Merritt on November 2nd for possible tripping hazards of sidewalks. Staff and Mr. Merritt observed quite a few sidewalks that were marked, as well as identifying their location on the Brooks CDD map. These items were provided to Collier Paving for a Proposal. Staff recently received the proposal for this project; however, this is not allocated in the budget at this time so a "Phased Cost by Priority" is required to schedule the necessary repairs.

Directional Signage: Recently while touring the property staff observed three single panel signs that require straightening, one is for Lighthouse Bay the other two are for Copper Leaf. Staff has provided this information to Lykins for an estimate of repairs.

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

19D

BROOKS OF BONITA SPRINGS AND BROOKS OF BONITA SPRINGS II COMMUNITY DEVELOPMENT DISTRICTS		
BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 JOINT MEETING SCHEDULE		
LOCATION		
<i>The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road Bonita Springs, Florida 34135</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 28, 2020*	Regular Meeting	1:00 PM
Join Zoom Meeting: https://us02web.zoom.us/j/84445658997 Meeting ID: 844 4565 8997 Dial by your location: 1-929-205-6099 Meeting ID: 844 4565 8997		
January 27, 2021	Regular Meeting	1:00 PM
April 28, 2021	Regular Meeting	1:00 PM
July 28, 2021	Regular Meeting	1:00 PM
August 25, 2021	Public Hearing & Regular Meeting	1:00 PM

* **Meeting location:** *The Village of Estero, 2nd Floor Executive Conference Room, 9401 Corkscrew Palms Circle, Estero, Florida 33928*